

WHITEAKER COMMUNITY COUNCIL

A CITY OF EUGENE NEIGHBORHOOD ASSOCIATION

PO Box 11692, EUGENE OR 97440

WCC Board Meeting 1/20/21

Board Present: Chris Gadsby, Angie Byers, Dilenia Cardona, Andrew Price, Katie Guske, Margaret Steinbrum, Anand Holthman-Keathly, Ian Winbrok, Gail Caru-Vetter, Johnny Scooter

Attendees: Sigh O’Nara, Thea Lee, Emma Jones, Stephan Fuller-Rowell

Action Items:

- Angie will get the percentage of people that FFLC serves that live in the Whiteaker
- Angie will get the check to FFLC for additional Wellness Checks
- Ian will get the check to Emma for her additional work
- Andrew will post motions emailed to him on webpage for those not on Facebook to see.
- Andrew and Chris will get more information on a an accountant to support the treasurer position
- Chris will get the mailbox key from Anika
- Ian will speak with the current name holder of the mailbox to get it changed.
- Chris will post the information Angie provided in a write-up on the Whiteaker Neighborhood Open Group
- Angie and Andrew will meet to discuss an alternative communication method to the WCC Board of Director’s Page on Facebook.

Motions for Board Considerations:

Contract and motion on WCC Board of Directors Page as well as emailed to Angie and Andrew. Andrew will use the website as a way to post future motions for those not on Facebook to access in advance.

1. FFLC: \$4000 for 10 weeks, 25 hours, \$16/hr. What percentage lives in the Whiteaker? Angie proposed, Chris Seconded. Passed
2. Emma Jones Design: Ian proposed, Chris seconded. Authorize a 2nd graphic design contract for revisions, as Emma spent an additional 15 hours on revisions. Total is \$750. Passed.
3. Authorize a letter of support in favor of using the Homeless Resource Center (450 w 5th Ave) for PPE distribution, vaccinations, and testing (possible partnerships w/ Black Thistle Medicine). Ian has drafted a letter. Ian motioned, Dilenia seconded. Will offer final draft up for online vote. Homeless by Name: Homeless by Name List (HBNL) gives numbers by Lane County will track houselessness over time versus “point in time”.
4. Proposed putting parking, general, and fiscal into one account. Andrew motioned, Chris seconded. Passed.

Secretary Vote: Need two general meetings between resignation of previous member, and vote on person running. Can be appointed by chair. Angie Byers appointed as Secretary.

Treasurer: Katie will be resigning in March, and is willing to train someone interested in the position. Attempting to simplify the position in the following ways:

- Currently has 4 checking accounts at Columbia Bank
 - Parking Lot Account
 - Savings Account
 - Fiscal (shared with WCAT) Account
 - General Account
- Proposed putting parking, general, and fiscal into one account. Andrew motioned, Chris seconded. Passed.
- Katie Guske is currently the registered agent for the WCC, and would like to remain as the registered agent. Andrew motioned, Chris seconded.
- Paid for 2 more years on the WordPress website. It should go from Treasurer to treasurer.
- P.O. box-Anika currently has key, Chris will get it. Started in the name of Dennis Ramsey, and is still in his name. Ian will contact Mr. Ramsey to change name to either registered agent or chairperson.
- Chris and Andrew suggested the WCC hire an accountant to get financial house in order. Something that will allow for others to view. Gail suggested for credit union versus bank.

Annual Report: Angie will post list to vote for top 3 “goals” for the coming year for the Annual Report.

Communication: Not all board members are on Facebook, so there is a need to change how we disseminate information. Board members would like to be able to discuss things as a group during the meeting, as well as have access to information prior to meetings. Currently no idea what's going on in the WCC as an outsider, so we need to improve our communication.

Grant Update:

How should we spend the next \$38,000. Motions passed for \$4000 and \$750.

1. Margaret: Incentivize Vaccinations with gift cards from local businesses. Must be handed out by the 31st of March. Ian suggested we do this in the next round of grants, as we probably won't be able to hand it all out.
2. 3-pronged vaccine campaign: Include photography, contracts, graphic design, videography, shopping carts
 - Science education on how the vaccine works (supporting information and where to get the right info)
 - Before and After: Remember When, We Can be there Again
 - Positively reinforce what we'll have when we get the vaccine
 - Incentives

- Experiences of those that have been vaccinated (Family Dilenia knows, Anand, CNA in psych ward (Ian), Margaret's Firefighters)
 - Hesitancies, why made the decision
 - Commitments to get a vaccine (ex/ in mailer "50% of neighbors committed to getting a vaccine).
3. Chains, locks, and sandwich board inserts
 4. Spanish translations, or other translations
 5. Towels cannot be used as it is not compliant, as it doesn't fit OHA's guidelines on how to spend the money.
 6. Passing out information
 - a. Website, bus, pamphlet, sandwich boards can provide information, press release through the local news, post on Whiteaker Open Neighbors Page (Chris post, Angie will give info to Chris).

Future Grants:

Ian brought 5 potential grants to create hygienic infrastructure and poverty support infrastructure, as well as continue the "All for One" campaign and the vaccination campaign. Will need help with finances, editing, letters of support, etc... Who is interested in the process of getting funding and spending grant money. Let's build this skill set as a board to continue getting grants.

3 teams:

1. Writing and Editing (narrative)-Ian, Gail, Andrew
2. Letters of Support and Supplementary Materials-Angie, Thea, Dilenia
3. Finance and Budget-Katie, Thea, accountant